

# Nottingham City Council

## Trusts and Charities Committee

Minutes of the meeting held at Loxley House, Nottingham on 19 December 2022  
from 1.03 pm - 2.26 pm

### Membership

#### Present

Councillor Anne Peach  
Councillor Samuel Gardiner  
Councillor Ethan Radford  
Councillor Angharad Roberts (Chair)  
Councillor Andrew Rule  
Councillor Audra Wynter  
Councillor Sue Johnson

#### Absent

Councillor Sajid Mohammed  
Councillor Rosemary Healy

### Colleagues, partners and others in attendance:

Bevis Mackie - Acting Head, Commercial Property Investment Portfolio  
Thomas Straw - Senior Accountant (Capital Programmes)  
Phil Wye - Governance Officer

### 21 Apologies for absence

Councillor Sajid Mohammed – unwell  
Councillor Rosemary Healy- personal reason  
Malcolm Townroe

### 22 Declarations of interests

None.

### 23 Minutes

The Committee confirmed the minutes of the meeting held on 3 October 2022 as a correct record and they were signed by the Chair

### 24 Harvey Hadden and Highfields Financial Outturn 2021/22 and Bridge Estate Final Accounts 2021/22

Tom Straw, Senior Accountant (Capital Programmes), presented the report detailing the 2021/22 Outturn for Harvey Hadden and Highfield Trust detailing any variances from 2020/21, and confirming that the Bridge Estate audit has been completed. The following information was highlighted:

- (a) rental activity on the Highfields site has increased by £67,000 following the reductions in 2020-21 due to Covid, for comparison pre-Covid rental income for 2019/20 was £100k;

- (b) support service costs on the Highfields site have increased by £59,000 due to heritage lottery grant conditions stating that the trust has had to incur additional annual maintenance costs;
- (c) premises costs at the Harvey Hadden site have largely increased due to annual water charges increasing by around £4k. There has also been an increase in Third Party Payments, including car park lining, track repairs and cleaning;
- (d) the Bridge Estate external audit has been completed. There has been no change in the accounts from the version presented at the October's committee;
- (e) income for 2022-23 at the Harvey Hadden site has improved on 2021-22 and is looking to return to pre-Covid levels.

**Resolved to**

- (1) note the outturn (pending independent review) for Harvey Hadden and Highfield Trusts 2021/22;**
- (2) delegate authority to the Chair of the Trust and Charities Committee to sign the accounts following completion of the Independent Examiners Review;**
- (3) note the Bridge Estate signed accounts and the letter of representation, following completion of the external audit**

**25 Bridge Estate Charity - Property update**

Bevis Mackie, Acting Head of Commercial Property Investment Portfolio, presented the report, which detailed key property events that had taken place, or were proposed, for the Bridge Estate Charity since the last meeting. A more detailed update was given during exempt item 8, minute 28.

**26 Exclusion of the public**

The Committee agreed to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A to the Act.

**27 Exempt minutes**

The Committee agreed the exempt minutes of the meeting held on 3 October 2022 as a correct record and they were signed by the Chair.

**28 Bridge Estate property update - exempt appendix**

Further to item 17, minute 25 above, Mr Mackie gave a more detailed update in respect of the property portfolio, including the condition of the properties, potential new/re-gearred leases, financial details and the latest rent arrears position.